

**How do I get my PIN cleared for registration?**

BSW students are required to meet with an advisor each semester to be cleared for registration.

**How do I find my advisor?**

Current BSW students can locate the name of their assigned advisor on their Degree Works Worksheet. Advising assignments are made approximately 2-3 weeks after the start of the fall and spring semesters.

**Who do I need to contact for a permit into a social work class?**

To request SW course permits, students may contact the School's Registrar Heather Sullivan at (205) 348-3928 or [hrsullivan@ua.edu](mailto:hrsullivan@ua.edu).

**Who do I contact if I have questions about how to register?**

Students can call the Office of the Registrar at (205) 348-2020 for assistance with registration.

**What do I need to do if I am thinking of dropping a class?**

Be aware of the last day to drop a class, which can be found on the Academic Calendar at <https://registrar.ua.edu/>. Before dropping a course, it is important to contact with your professor to check your current grade and to ask if it is possible for you to pass the class. It is also important to contact your advisor to discuss any changes to your schedule, as some changes could alter your expected graduation date. If dropping a class will mean that you are no longer a full-time student, you may need to check with funding sources, insurance providers, etc.

**What do I need to do if I am thinking of withdrawing from semester?**

Be aware of the last day to withdraw from the semester, which can be found on the Academic Calendar at <https://registrar.ua.edu/>. If you plan to request a medical withdrawal, review the Medical Withdrawal Policy, which can be found by searching "Medical Withdrawal" in the Undergraduate Catalog at <https://catalog.ua.edu/>.

**Who do I contact for information regarding tuition?**

Tuition rates can be found at <https://studentaccounts.ua.edu/>.

**Who do I contact for information regarding scholarships?**

For Social Work scholarships and stipends, students may visit the School's financial aid website at <https://socialwork.ua.edu/admissions/social-work-scholarships-stipends/>. Students also may contact Student Services Program Assistant Jennifer Thomas at [Jennifer.l.thomas@ua.edu](mailto:Jennifer.l.thomas@ua.edu). Information about University scholarships can be found at <http://scholarships.ua.edu/>.

### **What classes are prerequisites for the BSW Professional Program?**

Students must earn a grade of C- or higher in the following courses prior to entering the BSW Professional Program:

- SW 100 or SW 105
- SW 200 or SW 205
- SW 351 or SW 355
- BSC with a lab
- PY 101 or PY 105
- SOC 101
- MATH 100 or placement into core Math

Students also may be required to complete SW 310 as a condition of admission. Students should have completed 54 hours towards the degree upon entering the professional program.

### **Where do I find more information about course requirements?**

Several resources are available for you to learn more about your course requirements:

- Degree Works – You can access Degree Works through MyBama
- BSW FAQs - <https://socialwork.ua.edu/wp-content/uploads/2017/05/BSW-FAQs.pdf>
- BSW Program Handbook - <https://socialwork.ua.edu/wp-content/uploads/2017/05/BSW-Handbook-2016-2017.pdf>
- Undergraduate Catalog - <https://catalog.ua.edu/>

### **When do I apply for the professional program?**

Students who plan to begin the BSW Professional Program in the fall semester should apply by Feb. 15 of the preceding spring semester. Students who plan to begin in the spring semester should apply by Sept. 15 of the preceding fall semester.

**Note:** The sequence that begins in the spring includes a minimum of 9 hours of summer coursework.

**Where can I get an application for the BSW Professional Program and BSW Honors Professional Program?**

- BSW Professional Program application is at <https://socialwork.ua.edu/admissions/>
- BSW Honors Professional Program application is at <https://socialwork.ua.edu/admissions/>

**How are the professional courses sequenced?**

A sample course sequencing for the professional program can be found at <https://catalog.ua.edu/undergraduate/social-work/bsw/#finishinfourtext>.

**When do I need to apply for graduation?**

The deadline to apply for graduation can be found on the Academic Calendar at <https://registrar.ua.edu>.

**Where can I find a list of campus resources for students?**

A list of student resources can be found <https://socialwork.ua.edu/current-students/>.